

Student Job Description

Name of Agency: _____

Address: _____

Contact: _____

Phone: _____

E-Mail Address: _____

Web Address: _____

Agency's Services Description: _____

Job Title: _____

Start Date: _____ Number of Openings: _____

Duration: Fall Winter Spring Summer

Hours Per Wk. _____ Hourly Rate: _____

Qualifications: _____

Duties: _____

Supervisor's Name: _____

Do you want the position posted on Career Services web site: Yes No

Instructions for applicants: _____

If no, why: _____

Date to Begin Posting: _____ for _____ days

NOTE: If "yes," call Employment Services, 346-3214, when jobs have been filled.

*UO Work-Study is NOT Federal Work-Study.
UO Work-Study is NOT eligible for off-campus jobs.*

Approved: _____ **Date:** _____ **SJS #:** _____